

DRAFT

MINUTES

Town of Blowing Rock

Town Council

Budget Work Session

May 20, 2015

The Town of Blowing Rock Town Council continued their annual budget work sessions on Wednesday, May 20, 2015. The work sessions were held at Town Hall located at 1036 Main Street, Blowing Rock. Present were Mayor J.B. Lawrence, Mayor Pro tem Albert Yount, Council Members Dan Phillips, Sue Sweeting, Doug Matheson, and Ray Pickett. Others in attendance were Town Manager Scott Fogleman, Finance Director Nicole Norman and Town Clerk Sharon Greene.

CALL TO ORDER

Mayor Lawrence called the meeting to order at 6:00 p.m.

Town Manager Fogleman presented a budget ordinance to Council for approval. He explained the amendment was for funds for gun replacement, employee development/recognition, training materials, etc. for the Police Department. He also mentioned that \$6,000 of donation money was set aside in capital projects toward the purchase of a golf cart, however, \$3,000 was still needed before a golf cart could be purchased for the department.

Council Member Sweeting asked if grant funding had been pursued for the gun replacement cost. Mr. Fogleman explained that Police Chief Jones was very diligent in pursuing grant funding when available.

A motion to approve Budget Ordinance Amendment #2015-__ was made by Council Member Matheson, seconded by Council Member Sweeting. Unanimously approved.
Budget Ordinance Amendment - #2015-_____ - Attachment A

Town Manager Fogleman advised that during the previous work session, Council had requested that he and Finance Director Norman review the budget and identify possible reductions to reduce the proposed three cents property tax increase to a two cents increase necessary to follow through with the general obligation bond referendum approved by voters in November 2014. Town Manager Fogleman reviewed the list of reduction items for the proposed FY 2015-2016 Budget totaling \$110,892.

Council thanked Town Manager Fogleman and Finance Director Norman for their great work.

Council further discussed the proposed 5.1% increase in water/sewer fees.

Mayor Pro-tem Yount then asked about the mowing of Hwy. 321 in front of the businesses. Mr. Fogleman stated that he had spoken with a representative with NCDOT who had said the mowing was scheduled that week.

Council Member Matheson also mentioned the black plastic fencing along that area needed to be replaced, and he also agreed the roadways were badly in need of mowing.

Council Member Pickett stressed the need for NCDOT to work closely with businesses along the corridor once the lane switch happened regarding access.

Town Manager Fogleman moved on to the TDA infrastructure portion of the proposed budget. He advised once again that \$150,000 had been appropriated toward the Gateway Program and \$25,000 was appropriated toward the Middle Fork Greenway.

Various utility service fees were discussed. Council requested any proposed fee changes and bond referendum information to be included in customer correspondence, such as the newsletter enclosed with water bills.

Council agreed to move forward with the Employee Classification and Pay Study Implementation Plan as scheduled.

Council also requested that the General Obligation Bond project budgets be clearly identified separately from the regular budget.

In closing, the American Legion Building rental fees and public access to the restrooms were briefly discussed.

ADJOURN

The work session was adjourned at 7:15 p.m.

MAYOR _____ ATTEST _____

J.B. Lawrence

Sharon Greene, Town Clerk

ATTACHMENTS (05-20-15)

[Budget Ordinance Amendment - #2015- _____ - Attachment A](#)

SEE BELOW



TOWN OF BLOWING ROCK

1036 Main Street • Post Office Box 47 • Blowing Rock, NC 28605

To: Scott Fogleman, Mayor Lawrence, and Members of Town Council
From: Nicole Norman, Finance Officer
Subject: Budget Amendment Ordinance to Account for Various Items
(Ordinance #2015-##)
Date: May 20, 2015

Enclosed please find a Budget Amendment Ordinance for the fiscal year 2014-2015 for your consideration.

Section 1 (General Fund) allocates funding as follows:

-Reallocates \$1,025 from Employee Development (unused ammunition funds) as well as salary savings in the Police Department (due to vacancies throughout the year) \$1,530 towards the purchase of hand guns. Total of \$2,555.

-Reallocates \$4,605 from salary savings in the Police Department (due to vacancies throughout the year) towards a training room at the Police Department.

-Reallocates \$2,601 from salary savings in the Police Department (due to vacancies throughout the year) towards training materials for the Police Department.

-Reallocates \$1,800 from salary savings in the Police Department (due to vacancies throughout the year) towards Employee Development materials (challenge coins and recognition pins) for the Police Department.

-Reallocates \$400 from salary savings in the Police Department (due to vacancies throughout the year) towards the purchase of an additional pedestrian crossing sign for Main St.

-Transfers already donated and recognized funds of \$6,780 allocated to capital outlay to a capital reserve account for future purchase of a Police Department golf cart vehicle once additional donations of approximately \$3,000 are received.

Section 2 (General Capital Projects Fund) completes the transfer of donated funds allocated to capital outlay to a capital reserve account for future purchase of a Police Department golf cart vehicle.

Please let me know if you need further details on the proposed amendments.

2014-2015 Fiscal Year
Budget Amendment Ordinance 2015-##

Be it ordained by the Board of Commissioners of the Town of Blowing Rock, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2015:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
10-10-4310-014	Employee Development PD	\$ 7,000	\$ -	\$ 775	\$ 7,775
10-10-4310-500	Capital Outlay PD	\$ 61,532	\$ -	\$ 380	\$ 61,912
10-10-4310-002	Salaries PD	\$ 455,008	\$ 10,936	\$ -	\$ 444,072
10-10-4310-033	Materials/Supplies PD	\$ 5,500	\$ -	\$ 3,001	\$ 8,501
10-00-4200-505	Transfer to Capital Projects	\$ 156,562	\$ -	\$ 6,780	\$ 163,342
			<u>\$ 10,936</u>	<u>\$ 10,936</u>	

This will result in a net increase of \$0 in the appropriations of the General Fund. To allocate the revenue for the above, the following revenue will be increased. This revenue has been or will be received.

<u>Acct. No.</u>	<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
	\$ -	\$ -	\$ -	\$ -
		<u>\$ -</u>	<u>\$ -</u>	

Section 2. To amend the General Capital Projects Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-10-5000-605	PD Golf Cart Reserve	\$ -	\$ -	\$ 6,780	\$ 6,780
			<u>\$ -</u>	<u>\$ 6,780</u>	

This will result in a net increase of \$6,780 in the appropriations of the General Capital Projects Fund. To allocate the revenue for the above, the following revenue will be increased. This revenue has been or will be received.

<u>Acct. No.</u>		<u>Current Appropriation</u>	<u>Decrease</u>	<u>Increase</u>	<u>Proposed Appropriation</u>
20-00-3400-331	Transfer from General Fund	\$ 156,562	\$ -	\$ 6,780	\$ 163,342
			<u>\$ -</u>	<u>\$ 6,780</u>	

Section 3. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners and to the Finance Officer for their implementation.

Adopted this 20th day of May, 2015.

Attested by:

JB Lawrence, Mayor

Sharon Greene, Town Clerk